TERREBONNE PORT COMMISSION

**MINUTES**

**November 13, 2018**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Steve Crispino, President Presiding**

Present: Charles Giglio, Eddie Rome, Steve Crispino, Greg Landry and Chris Erny arriving at 11:29

**Absent: Dan Davis and Andrew Blanchard**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants O’Neil Malbrough and Mohan Menon – GIS, Mike Slovensky and Steve Bourg – AllSouth and Bryan Breaux – Providence**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION**
	1. **Steve Crispino, President, called the meeting to order. Greg Landry led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION - None**
3. **APPROVAL OF MINUTES**
	1. **A motion by Greg Landry and seconded by Charles Giglio approving the minutes of the October 9, 2018 regular meeting. No opposition. Motion passed.**
	2. **A motion by Charles Giglio and seconded by Greg Landry to approve the absence of Edward Rome from the October 9th meeting. No opposition. Motion passed.**
	3. **The election of officers will be tabled until the December meeting.**
4. **FINANCIAL REPORT**
	1. **Reconciliation of finances were reviewed and approved for the month of October 2018 on a motion by Eddie Rome and seconded by Charles Giglio. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT**
	1. **Government Multi-Use Complex**
		1. **CBP (OFO) Expansion (DDG) – David Rabalais gave a brief update; The Port is still waiting on GSA.**
		2. **Generator for CBP’s marine unit – Bryan Breaux with Providence gave a brief report on the status of the project.**
	2. **Other Port Projects**
		1. **HNC Deepening Study – David gave a brief update.**
		2. **HNC Maintenance Dredging and Deepening Study – David gave a brief update as they are currently dredging.**
		3. **HNC Maintenance Dredging Permit (Terrebonne Bay) – Mohan Menon gave a brief update.**
		4. **HNC Sediment Control Structure – David gave a brief update.**
		5. **Terrebonne Port Munson Slip North West Expansion (LaShip) - Mohan and O’Neil Malbrough gave a project update. A motion by Charles Giglio and seconded by Greg Landry to approve a resolution awarding project to Patriot Construction and Industrial LLC. Motion passed. A motion by Eddie Rome and seconded by Charles Giglio approving substantial completion for material acquisition. Motion passed. A motion by Charles Giglio and seconded by Greg Landry to approve a resolution for certifying compliance with bid law. Motion passed.**
		6. **Terrebonne Port Intracoastal Earhart Drive Upgrade (Thomasea) – Mike Slovensky gave a project update. The plans and specs have been completed. Allsouth is meeting with Thomasea today. A motion by Eddie Rome and seconded by Greg Landry to approve a resolution requesting authority to advertise. Motion passed. A motion by Charles Giglio and seconded by Greg Landry to approve the dissolving of the current Thomasea land leases and approving the new Thomasea land leases pending legal approval. David discussed the reason for the lease changes. The current land leases will be dissolved, and a combined new lease will be created. The term will be extended. Motion passed.**
		7. **A motion by Greg Landry and seconded by Charles Giglio to approve the GIS General Engineering Contract.**
		8. **A motion by Eddie Rome and seconded by Greg Landry to approve an engineering contract for David Waitz pending legal approval. Motion passed.**
		9. **Property across the bayou from the Port office owned by Wayne Ledet – A motion by Eddie Rome and seconded by Chris Erny to give the Executive Director authorization to close on the property pending legal approval and title clearance. Motion passed.**
6. **COMMITTEE REPORTS – None**
7. **COMMISSIONER’S COMMENTS – None**
8. **STAFF REPORT – None**
9. **ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Chris Erny and seconded by Eddie Rome. The meeting was adjourned at 11:34 pm. No opposition. Motion passed.**